

# AULLWOOD AUDUBON COMMERCIAL PHOTOGRAPHY, VIDEOGRAPHY AND MULTIMEDIA PERMIT REQUEST

Photographer/Videographer Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Requested Date(s) of Shoot: \_\_\_\_\_ Requested Time(s): \_\_\_\_\_ AM/PM to \_\_\_\_\_ AM/PM

Requested Shooting Location(s): \_\_\_\_\_

Brief Description of Proposed Activity: \_\_\_\_\_

Thank you for considering Aullwood Audubon as a location for your work! Please note that commercial photography/videography sessions are made by appointment only and must be scheduled at least two weeks in advance. **Please contact Aullwood Audubon first to determine if your proposed dates and times are available.** Blackout dates may apply during major special events and programs.

Appointment Rate:	\$ _____
Room Rental Fee, if applicable:	\$ _____
Total:	\$ _____

After confirming availability and price with Aullwood, complete this form and mail to 1000 Aullwood Rd, Dayton OH 45414 with a check payable to National Audubon Society, or call 937-890-7360 to make a credit card payment. Returned checks are subject to a \$20 fee. Appointments are not confirmed until approved by Aullwood and payment received.

Cancellations: A refund, minus a \$25 administrative fee, will be returned to registrant if cancellations are made at least 24 hours in advance. Cancellations made with less than 24 hours notice are non-refundable. If a photo shoot is cancelled due to inclement weather, an alternative date can be arranged at no additional cost.

Upon arrival, please check in with Aullwood's staff and let them know that you have scheduled a commercial photography/videography session. Receive your photographer's lanyard or other form of identification and leave your ID with Aullwood staff, which will be returned to you at checkout. Please wear your lanyard and keep it visible throughout your visit to Aullwood.

Please sign below to indicate you have read, understood and agree to adhere to the Aullwood Audubon policy at <https://aullwood.audubon.org/about/photography-and-videography-policy> while conducting your photography/videography shoot.

Photographer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Aullwood Approval Signature: \_\_\_\_\_ Date: \_\_\_\_\_